

UNITED STATES POSTAL SERVICE

STANDARD NONPROFIT POSTAGE RATES

EFFECTIVE JANUARY 22, 2017

Minimum Qualification Levels

| Standard Nonprofit Rate Chart | |
|-------------------------------|-------|
| Letters Size (Up to 3.3 oz.*) | Rate |
| Machinable | |
| Mixed ADC | 18.4¢ |
| ADC | 16.7 |
| Automation | |
| Mixed ADC | 17.1¢ |
| ADC | 15.4 |
| 5-Digit | 13.4 |
| Enhanced Carrier Route | |
| Automated Basic Carrier Route | 20.9¢ |
| High Density | 11.8 |
| High Density Plus | 11.5 |
| Saturation | 11.1 |
| Flats Size (Up to 3.3 oz.*) | Rate |
| Nonautomation | |
| Mixed ADC | 44.5¢ |
| ADC | 41.2 |
| 3-Digit | 36.1 |
| 5-Digit | 29.2 |
| Automation | |
| Mixed ADC | 40.7¢ |
| ADC | 39.0 |
| 3-Digit | 33.5 |
| 5-Digit | 24.4 |
| Enhanced Carrier Route | |
| Automated Basic Carrier Route | 20.9¢ |
| High Density | 16.7 |
| High Density Plus | 14.6 |
| Saturation | 13.6 |

* Pieces weighing more than 3.3 oz., each piece is subject to both a per piece rate and a per pound rate.

processes

- 200 Pieces Per Mailing is **minimum** requirement
- Each mailing must be presorted
- Presorted/Non-Barcoded Mail Rate
- **Automation Rates**
 - 100% of mail pieces must be barcoded
 - 200 barcoded mail piece **minimum** per mail drop in any combination of the following:
 - **5-Digit Barcoded Rate**
 - 150 piece minimum **per** 5-digit zip code to qualify
 - **3-Digit Barcoded Rate**
 - 150 piece minimum **per** 3-digit zip code to qualify
 - **ADC and Mixed ADC Barcoded Rate**
 - All barcoded mail pieces that do not qualify at the 5-digit or 3-digit barcoded level would qualify at one of these rates.
- **Enhanced Carrier Route Rate**
 - 10 piece minimum **per** carrier route to qualify.
 - Non-qualifying pieces will revert to the regular rate.
 - High density rate requires 125 pieces per carrier route sorted in "walk sequence."
 - Saturation rates require 75% of addresses or 90% of residences on route sorted in "walk sequence."

NOTES:

- **All mailings** that are mailed at presort, automation, or carrier route rates must be processed through both C.A.S.S. Certification and P.A.V.E. software. Certification forms must be delivered with each mail drop to the post office certifying that these have been completed.
- There are specific dimension and weight restrictions (by piece and by class) that must be adhered to in order to utilize postal automation equipment.
- **Tabbing is required** for all mail pieces that are not closed on all sides or contained in a closed envelope if mailing at automation rates.
- Many new mail processing requirements are in effect with classification reform (e.g. barcoded tray tags, tray size, tray strapping).
- Move update verification/certification is required using an approved USPS process for any postage discounts.